



# Office-Principal

## Govt. Jagannath Munnalal Choudhary Mahila Mahavidyalaya, Mandla, Madhya Pradesh



Towards Excellence...

Phone/Fax: 07642-252536

Website: <http://www.gjmcgirlscollegemandla.in>

AISHE Code: C-33429

Email: [hegjcgman@mp.gov.in](mailto:hegjcgman@mp.gov.in)

College Code: 3502

### Order

The following committees have been formed for the systematic conduct of the academic session 2018-19 of the college. The coordinators and members of the committee will perform the assigned responsibilities with full devotion and dedication.

All professors/associate professors/assistant professors/guest scholars will perform academic and non-academic work. While carrying out non-academic work, care should be taken that the allotted teaching work is not affected. Submit application for taking leave in advance. Before going on leave, action for sanctioning leave will be taken only after handing over all the charges to the officer listed next in order.

All committee in-charges will organize a committee meeting in the last week of every month and will inform the principal about the progress of the work and submit a follow-up report.

### Committee List 2018-2019

Sr. No.	Name of the Committee	Designation	Name
1	Staff Council	Chairperson	Dr. S.N. Khare
		Secretary	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
2	College Purchase Committee	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
3	Janbhagidari Committee	Convener	Dr. S.N. Khare
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
4	Discipline and Anti-Ragging Committee	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Mr. D.K. Rohitas
		Member	Dr. Anjali Pandya
		Member	Smt. Manju Shrivastava

5	<b>Literary and Cultural Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
6	<b>College Sports and Games Committee</b>	Convener	Mr. Zafar Siraj
		Member	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Mr. D.K. Rohitas
7	<b>Internal Audit Committee</b>	Convener	Dr. S.N. Khare
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. Anil Bajpai
8	<b>Physical Verification Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Smt. Manju Shrivastava
9	<b>Write-off Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
		Member	Dr. S.P. Dhumketi
10	<b>Income Tax Committee</b>	Convener	Mr. D.K. Rohitas
		Member	Mr. Anil Bajpai
11	<b>Timetable Committee</b>	Convener	Dr. S.N. Khare
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
12	<b>Teacher Guardian Scheme and Students Attendance Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
13	<b>Alumni Association Committee</b>	Convener	Dr. Anjali Pandya
		Member	Dr. Aradhna Dubey
		Member	Dr. Anju Singh
14	<b>Right To Information Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
15	<b>Scholarships Committee</b>	Convener	Dr. S.P. Dhumketi
		Member	Smt. Manju Shrivastava
		Member	Dr. Anjali Pandya
		Member	Smt. Vijya Shyam

		Member	Smt. Savitri Urait
16	College Combined Fund and Development Fee Committee	Convener	Dr. S.N. Khare
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
		Member	Mr. Anil Bajpai
		Member	Smt. Manju Shrivastava
		Member	Smt. Savitri Urait
17	Library Committee (Including Purchase Inspection)	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. Rupesh Bhade
		Member	Mr. D.K. Rohitas
18	C.M. Helpline Committee	Convener	Dr. Anjali Pandya
19	Parking Committee	Convener	Smt. Vijaya Shyam
		Member	Smt. Manju Shrivastava
20	N.S.S. Committee	Convener	Smt. Vijaya Shyam
21	College Development Committee	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
		Member	Mr. Anil Bajpai
22	Prevention of Sexual Harassment Committee	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Ms. Pragya Jha (Advocate, District Court, Mandla)
		Member	Mrs. Geeta Kalpiwar (Social Worker, Member, Inner Wheel Club, Mandla)
		Member	Neetu Maravi (B.A.-III)
		Member	Kajal Chourasia (B.A.-III)
23	College Research Committee	Convener	Dr. S.N. Khare
		Member	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya

24	<b>Course Action Plan &amp; Programme Implementation Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. Rupesh Bhade

**Copy: - All committee in-charge, for information and compliance**



*[Signature]*  
**Principal**  
 Govt. J.M.C. Mahila  
 Mahavidyalaya,  
 Mandla, M.P.