



# Office-Principal

## Govt. Jagannath Munnalal Choudhary Mahila Mahavidyalaya, Mandla, Madhya Pradesh



Towards Excellence...

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Email: [hegjcgman@mp.gov.in](mailto:hegjcgman@mp.gov.in)

College Code: 3502

### Order

The following committees have been formed for the systematic conduct of the academic session 2018-19 of the college. The coordinators and members of the committee will perform the assigned responsibilities with full devotion and dedication.

All professors/associate professors/assistant professors/guest scholars will perform academic and non-academic work. While carrying out non-academic work, care should be taken that the allotted teaching work is not affected. Submit application for taking leave in advance. Before going on leave, action for sanctioning leave will be taken only after handing over all the charges to the officer listed next in order.

All committee in-charges will organize a committee meeting in the last week of every month and will inform the principal about the progress of the work and submit a follow-up report.

### Committee List 2018-2019

Sr. No.	Name of the Committee	Designation	Name
1	Staff Council	Chairperson	Dr. S.N. Khare
		Secretary	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
2	College Purchase Committee	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
3	Janbhagidari Committee	Convener	Dr. S.N. Khare
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
4	Discipline and Anti-Ragging Committee	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Mr. D.K. Rohitas
		Member	Dr. Anjali Pandya
		Member	Smt. Manju Shrivastava

<b>5</b>	<b>Literary and Cultural Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
<b>6</b>	<b>College Sports and Games Committee</b>	Convener	Mr. Zafar Siraj
		Member	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Mr. D.K. Rohitas
<b>7</b>	<b>Internal Audit Committee</b>	Convener	Dr. S.N. Khare
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. Anil Bajpai
<b>8</b>	<b>Physical Verification Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Smt. Manju Shrivastava
<b>9</b>	<b>Write-off Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
		Member	Dr. S.P. Dhumketi
<b>10</b>	<b>Income Tax Committee</b>	Convener	Mr. D.K. Rohitas
		Member	Mr. Anil Bajpai
<b>11</b>	<b>Timetable Committee</b>	Convener	Dr. S.N. Khare
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
<b>12</b>	<b>Teacher Guardian Scheme and Students Attendance Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
<b>13</b>	<b>Alumni Association Committee</b>	Convener	Dr. Anjali Pandya
		Member	Dr. Aradhna Dubey
		Member	Dr. Anju Singh
<b>14</b>	<b>Right To Information Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Dr. Anju Singh
<b>15</b>	<b>Scholarships Committee</b>	Convener	Dr. S.P. Dhumketi
		Member	Smt. Manju Shrivastava
		Member	Dr. Anjali Pandya
		Member	Smt. Vijaya Shyam

		Member	Smt. Savitri Urait
16	<b>College Combined Fund and Development Fee Committee</b>	Convener	Dr. S.N. Khare
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
		Member	Mr. Anil Bajpai
		Member	Smt. Manju Shrivastava
		Member	Smt. Savitri Urait
17	<b>Library Committee (Including Purchase Inspection)</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. Rupesh Bhade
		Member	Mr. D.K. Rohitas
18	<b>C.M. Helpline Committee</b>	Convener	Dr. Anjali Pandya
19	<b>Parking Committee</b>	Convener	Smt. Vijaya Shyam
		Member	Smt. Manju Shrivastava
20	<b>N.S.S. Committee</b>	Convener	Smt. Vijaya Shyam
21	<b>College Development Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. D.K. Rohitas
		Member	Mr. Anil Bajpai
22	<b>Prevention of Sexual Harassment Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. Anjali Pandya
		Member	Ms. Pragya Jha (Advocate, District Court, Mandla)
		Member	Mrs. Geeta Kalpiwar (Social Worker, Member, Inner Wheel Club, Mandla)
		Member	Neetu Maravi (B.A.-III)
		Member	Kajal Chourasia (B.A.-III)
23	<b>College Research Committee</b>	Convener	Dr. S.N. Khare
		Member	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya

24	<b>Course Action Plan &amp; Programme Implementation Committee</b>	Convener	Dr. Aradhna Dubey
		Member	Dr. S.P. Dhumketi
		Member	Dr. Anjali Pandya
		Member	Mr. Rupesh Bhade

**Copy: - All committee in-charge, for information and compliance**



*[Signature]*  
Principal

Govt. J.M.C. Mahila  
Mahavidyalaya,  
Mandla, M.P.