



# Office-Principal

## Govt. Jagannath Munnalal Choudhary Mahila Mahavidyalaya, Mandla, Madhya Pradesh



Towards Excellence...

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College Code: 3502

### Order

The following committees have been formed for the systematic conduct of the academic session 2021-22 of the college. The coordinators and members of the committee will perform the assigned responsibilities with full devotion and dedication.

All professors/associate professors/assistant professors/guest scholars will perform academic and non-academic work. While carrying out non-academic work, care should be taken that the allotted teaching work is not affected. Submit application for taking leave in advance. Before going on leave, action for sanctioning leave will be taken only after handing over all the charges to the officer listed next in order.

All committee in-charges will organize a committee meeting in the last week of every month and will inform the principal about the progress of the work and submit a follow-up report.

### Committee List 2021-2022

| Sr. No. | Name of the Committee                 | Designation | Name                   |
|---------|---------------------------------------|-------------|------------------------|
| 1       | Staff Council                         | Chairperson | Dr. Aradhna Dubey      |
|         |                                       | Secretary   | Dr. S.P. Dhumketi      |
|         |                                       | Member      | Dr. Anjali Pandya      |
| 2       | College Purchase Committee            | Convener    | Dr. Aradhna Dubey      |
|         |                                       | Member      | Dr. Anjali Pandya      |
|         |                                       | Member      | Mr. D.K. Rohitas       |
| 3       | Janbhagidari Committee                | Convener    | Dr. Aradhna Dubey      |
|         |                                       | Member      | Dr. S.P. Dhumketi      |
|         |                                       | Member      | Dr. Anjali Pandya      |
| 4       | Discipline and Anti-Ragging Committee | Convener    | Dr. Aradhna Dubey      |
|         |                                       | Member      | Dr. S.P. Dhumketi      |
|         |                                       | Member      | Dr. Anjali Pandya      |
|         |                                       | Member      | Mr. D.K. Rohitas       |
|         |                                       | Member      | Smt. Manju Shrivastava |

|    |                                                                  |          |                           |
|----|------------------------------------------------------------------|----------|---------------------------|
| 5  | <b>Literary and Cultural Committee</b>                           | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. S.P. Dhumketi         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Dr. Anju Singh            |
| 6  | <b>College Sports and Games Committee</b>                        | Convener | Mr. Devendra Singh Baghel |
|    |                                                                  | Member   | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. S.P. Dhumketi         |
| 7  | <b>Internal Audit Committee</b>                                  | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. S.P. Dhumketi         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Mr. Anil Bajpai           |
| 8  | <b>Physical Verification Committee</b>                           | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Smt. Manju Shrivastava    |
| 9  | <b>Write-off Committee</b>                                       | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. S.P. Dhumketi         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Mr. D.K. Rohitas          |
| 10 | <b>Income Tax Committee</b>                                      | Convener | Mr. D.K. Rohitas          |
|    |                                                                  | Member   | Smt. Manju Shrivastava    |
|    |                                                                  | Member   | Smt. Savitri Uraiti       |
|    |                                                                  | Member   | Mr. Anil Bajpai           |
| 11 | <b>Timetable Committee</b>                                       | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. S.P. Dhumketi         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
| 12 | <b>Teacher Guardian Scheme and Students Attendance Committee</b> | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. S.P. Dhumketi         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Dr. Anju Singh            |
| 13 | <b>Alumni Association Committee</b>                              | Convener | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. Anju Singh            |
| 14 | <b>Right To Information Committee</b>                            | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Dr. Anju Singh            |
| 15 | <b>Scholarships</b>                                              | Convener | Dr. Aradhna Dubey         |
|    |                                                                  | Member   | Dr. Anjali Pandya         |
|    |                                                                  | Member   | Mr. Devendra Singh Baghel |

|           |                                                            |          |                                                                       |
|-----------|------------------------------------------------------------|----------|-----------------------------------------------------------------------|
|           | <b>Committee</b>                                           | Member   | Smt. Manju Shrivastava                                                |
|           |                                                            | Member   | Smt. Vijaya Shyam                                                     |
|           |                                                            | Member   | Smt. Savitri Uraiti                                                   |
| <b>16</b> | <b>College Combined Fund and Development Fee Committee</b> | Convener | Dr. Aradhna Dubey                                                     |
|           |                                                            | Member   | Dr. S.P. Dhumketi                                                     |
|           |                                                            | Member   | Dr. Anjali Pandya                                                     |
|           |                                                            | Member   | Mr. D.K. Rohitas                                                      |
|           |                                                            | Member   | Mr. Anil Bajpai                                                       |
|           |                                                            | Member   | Smt. Manju Shrivastava                                                |
|           |                                                            | Member   | Smt. Savitri Uraiti                                                   |
| <b>17</b> | <b>Library Committee (Including Purchase Inspection)</b>   | Convener | Dr. Aradhna Dubey                                                     |
|           |                                                            | Member   | Dr. S.P. Dhumketi                                                     |
|           |                                                            | Member   | Dr. Anjali Pandya                                                     |
|           |                                                            | Member   | Dr. Pradeep Soni                                                      |
|           |                                                            | Member   | Mr. D.K. Rohitas                                                      |
| <b>18</b> | <b>C.M. Helpline Committee</b>                             | Convener | Dr. Anjali Pandya                                                     |
| <b>19</b> | <b>Parking Committee</b>                                   | Convener | Smt. Vijaya Shyam                                                     |
|           |                                                            | Member   | Smt. Manju Shrivastava                                                |
| <b>20</b> | <b>N.S.S. Committee</b>                                    | Convener | Smt. Vijaya Shyam                                                     |
| <b>21</b> | <b>College Development Committee</b>                       | Convener | Dr. Aradhna Dubey                                                     |
|           |                                                            | Member   | Dr. S.P. Dhumketi                                                     |
|           |                                                            | Member   | Dr. Anjali Pandya                                                     |
|           |                                                            | Member   | Mr. D.K. Rohitas                                                      |
|           |                                                            | Member   | Mr. Anil Bajpai                                                       |
| <b>22</b> | <b>Prevention of Sexual Harassment Committee</b>           | Convener | Dr. Aradhna Dubey                                                     |
|           |                                                            | Member   | Dr. Anjali Pandya                                                     |
|           |                                                            | Member   | Ms. Pragya Jha (Advocate, District Court, Mandla)                     |
|           |                                                            | Member   | Mrs. Geeta Kalpiwar (Social Worker, Member, Inner Wheel Club, Mandla) |
|           |                                                            | Member   | Manisha Sindhiya (B.A.-III)                                           |
|           |                                                            | Member   | Rubi Elizabeth (B.A.-III)                                             |
|           |                                                            |          |                                                                       |
| <b>23</b> | <b>College Research Committee</b>                          | Convener | Dr. Aradhna Dubey                                                     |
|           |                                                            | Member   | Dr. S.P. Dhumketi                                                     |
|           |                                                            | Member   | Dr. Anjali Pandya                                                     |
|           |                                                            | Member   | Dr. Pradeep Kumar Soni                                                |

|    |                                                                    |          |                        |
|----|--------------------------------------------------------------------|----------|------------------------|
| 24 | <b>University Grants Commission Committee</b>                      | Convener | Dr. Aradhna Dubey      |
|    |                                                                    | Member   | Dr. S.P. Dhumketi      |
|    |                                                                    | Member   | Dr. Anjali Pandya      |
|    |                                                                    | Member   | Dr. Pradeep Kumar Soni |
|    |                                                                    | Member   | Mr. D.K. Rohitas       |
|    |                                                                    | Member   | Dr. Anju Singh         |
| 25 | <b>Course Action Plan &amp; Programme Implementation Committee</b> | Convener | Dr. Aradhna Dubey      |
|    |                                                                    | Member   | Dr. S.P. Dhumketi      |
|    |                                                                    | Member   | Dr. Anjali Pandya      |
|    |                                                                    | Member   | Dr. Pradeep Kumar Soni |

**Copy: - All committee in-charge, for information and compliance**

